



SAN LUIS OBISPO COUNTY SPECIAL EDUCATION LOCAL PLAN AREA

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SELPA Guide

Students with Disabilities Enrolled in Juvenile Court School

- 1) Probation staff will provide designated COE staff with a list of incarcerated students on a daily basis.
- 2) Designated COE staff will determine students' special education status. The special education teacher assigned to Juvenile Court School (JCS) will be given SELPA-wide SEIS access information to identify those students eligible for special education services. Enrollment documents, court information and parent interview information will be reviewed to assist in identifying JCS students who have an active IEP.
- 3) Designated COE staff will email LEA representatives daily (usually MIS operator) of all regular and special education students entered and exited from JCS. It is the LEA's responsibility to handle internal distribution.
- 4) All students with an IEP expected to be enrolled for less than 30 days will be served on an interim placement basis using the last agreed to IEP. Upon enrollment at JCS, the designated special education teacher will request the SEIS record from the student's previous LEA to change the case manager and school placement. Services and goals will remain the same or as determined by an interim placement agreement with the parent or designee.
- 5) For those students who remain at JCS longer than 30 days, an IEP meeting will be scheduled within 30 days of their initial enrollment to review the existing IEP and make changes as determined by the IEP team. All related service providers will be included in the IEP meeting. Designated JCS staff is responsible for written Parent Notification of IEP Team Meeting.
- 6) If a student is eligible for 3632/26.5 mental health services, a copy of the IEP will be provided to designated mental health staff within five (5) days of enrollment at JCS to identify specific needs to be addressed in the Court School setting.
- 7) In the event that parents are unable to attend the IEP meeting, local SELPA procedures will be followed. Every effort will be made to schedule the IEP to ensure parent participation.
- 8) Once the IEP is completed and agreed to by all parties, the case manager will enter all new information into SEIS and affirm and attest the new IEP or addendum.
- 9) For those students who remain at JCS longer than 30 days, as soon as the Court informs Probation of a student's release date, designated Probation staff will contact the receiving LEA and JCS with educational rights information and projected release date.
- 10) The receiving local LEA may schedule an IEP prior to the release of a student as determined necessary by the receiving LEA or upon request of any IEP team member.
- 11) When a student is placed outside of San Luis Obispo County, the receiving LEA will convene an IEP meeting as required by their SELPA Local Plan procedures and Education Code.