

## Member LEAs

### Almond Acres Charter Academy

Eileen Higgins  
Director, Special Education

### Atascadero USD

Lori Thomas-Hicks  
Director, Student Intervention

### Bellevue-Santa Fe Charter

Holly Warrick  
Principal

### Cayucos ESD

Adam Helfand  
Director, Special Education

### Coast USD

Adam Helfand  
Director, Special Education

### Lucia Mar USD

Jennifer Handy  
Director, Special Education

### Paso Robles JUSD

Terry Hollen  
Director, Special Education

### Pleasant Valley JUESD

Wendy Nielsen  
Superintendent

### San Luis Coastal USD

Diane Frost  
Exec Dir, Student Support

### SLO County Office of Education

Holly Phillips  
Director, Special Education

### San Miguel JUSD

Stephanie Schofield  
Director, Special Education

### Shandon JUSD

Andy Needles  
Coordinator, Special Education

### Templeton USD

Dee Dee Mello-Wisch  
Director, Special Education

## SELPA Governing Council Agenda

August 21, 2020

8:00 - 9:00 a.m.

Online via Zoom Meeting:

<https://zoom.us/j/94255694948?pwd=O3hSK2E4dHZhdFEExK2JUTkdOUzV6UT09>

Meeting ID: 942 5569 4948

Password: 69spFA

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### 1.0 Call Public Session to Order

Dr. James Brescia, Chair, County Superintendent of Schools

#### SELPA Governing Council Members:

Mr. Bob Bourgault, Superintendent, Almond Acres Charter  
Mr. Tom Butler, Superintendent, Atascadero USD  
Ms. Holly Warrick, Principal, Bellevue-Santa Fe Charter  
Mr. Scott Smith, Superintendent, Cayucos ESD  
Mr. Scott Smith, Superintendent, Coast USD  
Mr. Andy Stenson, Superintendent, Lucia Mar USD  
Dr. Curt Dubost, Superintendent, Paso Robles JUSD  
Ms. Wendy Nielsen, Superintendent, Pleasant Valley JUESD  
Dr. Eric Prater, Superintendent, San Luis Coastal USD  
Ms. Karen Grandoli, Superintendent, San Miguel JUSD  
Ms. Kristina Benson, Superintendent, Shandon JUSD  
Mr. Aaron Asplund, Superintendent, Templeton USD

#### San Luis Obispo SELPA Staff:

Ms. Amber Gallagher, Executive Director

### 2.0 Establishment of Quorum

### 3.0 Consent Agenda

*(Members may remove items from Consent Agenda)*

**3.1 Approval of [Minutes from June 11, 2020](#)**

**3.2 Approval of Agenda for August 21, 2020**

### 4.0 Public Comment

*Government Code 54954.3 provides that, before or during the Governing Council's consideration of an item, the public may address the Governing Council directly on any item of interest that is within the Governing Council's purview, provided that no action*

*shall be taken on any item not appearing on the agenda unless otherwise authorized by Government Code 54954.2(b).*

## **5.0 Action Items**

### **5.1 Funding Allocation Plan - Amendment**

Amendment to the Funding Allocation Plan (approved May 2020) provides clarification of language around two (2) content areas: state formula allocation and NPS/A pool claim submittals.

### **5.2 Community Advisory Committee 2020-21 Meeting calendar**

A revision to the adopted CAC meeting calendar to abide by the bylaws which requires four (4) meetings during the academic year.

## **6.0 Information Items**

### **6.1 Special Education Funding, 2020-21**

Summary of Special Education funding overview for the 2020-21 school year

### **6.2 Special Education Services and Instruction during Covid-19 Pandemic**

Review of SB 98 requirements in accordance with local practices of special education services and supports throughout the SELPA.

### **6.3 Special Education Plan (SEP)**

The SEP, due to CDE on 12/15/2020, is a required plan developed by LEAs that are in targeted or intensive review based on compliance and accountability measures.

### **6.4 Alternative Dispute Resolution (ADR)**

The SLO SELPA has developed an ADR workgroup with one representative from each SLO SELPA member LEA to focus on building a tiered model of support to deepen relationships and mitigate conflict. Review 2020-21 action plan.

## **7.0 SELPA Executive Director's Report**

Information, communication and reports will be presented by the SELPA Director.

## **8.0 Board Member Comments**

Each member of the Governing Council may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and no action shall be taken unless listed on a subsequent agenda.

## **9.0 Future Planning**

### **9.1 Next Meeting Date: October 9, 2020 at 8:30 a.m., virtual**

## **10.0 Adjournment**

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**Annotation – Agenda Items 3.1 & 3.2**  
**Governing Council**  
**August 21, 2020**

**Agenda Item**

- 3.1 Approval of Minutes from June 11, 2020
- 3.2 Approval of Agenda for August 21, 2020

**Item Type**

Action

**Summary of Key Issues**

The minutes of the June 11, 2020 Governing Council and the agenda for the August 21, 2020 Governing Council are presented for adoption.

**Summary of Previous Action**

None

**Recommendation**

The SELPA Executive Director recommends that the Governing Council approve the Consent Agenda and minutes.

**Links to this Agenda Item**

[Minutes from June 11, 2020](#)

**Annotation – Agenda Item 5.1**  
**Governing Council**  
**August 21, 2020**

**Agenda Item**

5.1 Funding Allocation Plan - Amendment

**Item Type**

Action

**Summary of Key Issues**

Amendment to the Funding Allocation Plan provides clarification of language around two (2) content areas.

- Page 2-State funding formula allocation
- Page 7-Non Public School/Agency pool claim submittals

**Summary of Previous Action**

On May 8, 2020, the Governing Council approved the revised Funding Allocation Plan. Per the approved FAP, the funding plan is edited annually and fully reviewed every three years by a subcommittee established by the SELPA Governing Council. The plan may be adjusted or revised at any time by a majority vote of the Governing Council.

**Recommendation**

The SELPA Executive Director recommends approval of the amendment to the Funding Allocation Plan as presented.

**Links to this Agenda Item**

[2020-21 Funding Allocation Plan - redline document](#)

**Annotation – Agenda Item 5.2**  
**Governing Council**  
**August 21, 2020**

**Agenda Item**

**5.2 Community Advisory Committee 2020-21 Meeting calendar**

**Item Type**

Action

**Summary of Key Issues**

A revision to the adopted CAC meeting calendar has been presented to abide by the bylaws which requires four (4) meetings during the academic year. The August 2020 meeting noted on the calendar was the CAC retreat. An additional meeting in September 2020 has been added to meet the four (4) meeting requirement for the 2020-21 school year.

**Summary of Previous Action**

The CAC bylaws, Article 6.1, were revised for the number of required meetings from a minimum of seven (7) per year to four (4) per year at the May 8, 2020 Governing Council. Further, the number of excused absences, Article 6.7 of the bylaws, was amended in June 2020 to one (1) allowable absence.

**Recommendation**

The SELPA Executive Director recommends approval of the revised CAC meeting calendar to include a date in September 2020.

**Links to this Agenda Item**

[CAC meeting calendar \(June 2020\)](#)

**Annotation – Agenda Item 6.1  
Governing Council  
August 21, 2020**

**Agenda Item**

6.1 **Special Education Funding, 2020-21**

**Item Type**

Information

**Summary of Key Issues**

Summary of Special Education funding overview for the 2020-21 school year which include AB602 Base rate calculations, Low Incidence funding, Learning Loss Mitigation Funds, Mental Health dollars, and ADR dollars.

**Summary of Previous Action**

None

**Recommendation**

Report item only; no action required.

**Links to this Agenda Item**

None

**Annotation – Agenda Item 6.2**  
**Governing Council**  
**August 21, 2020**

**Agenda Item**

6.2     **Special Education Services and Instruction during Covid-19 Pandemic**

**Item Type**

Information

**Summary of Key Issues**

Review of SB 98 requirements in accordance with local practices of special education services and supports which includes service delivery models, assessment practices, corresponding documentation, professional development, stakeholder collaboration, and parent engagement.

**Summary of Previous Action**

None

**Recommendation**

Report item only; no action required.

**Links to this Agenda Item**

None

**Annotation – Agenda Item 6.3**  
**Governing Council**  
**August 21, 2020**

**Agenda Item**

6.3     **Special Education Plan (SEP)**

**Item Type**

Information

**Summary of Key Issues**

Each LEA's Annual Determination, monitoring status, and consequent required activities are based on special education data submitted by the LEA, as explained in the Annual Determination Notification. The CDE sent the Notification of 2018–19 Annual Determination to each LEA on January 31, 2020, describing the LEA's Annual Determination and monitoring status for the 2019–20 monitoring year. For LEAs requiring a targeted or intensive review, the development of a Special Education Plan is required. In SLO SELPA, 12 of 14 LEAs are in targeted review.

The SEP is made up of 5 components:

- (1) LEA Identification Form
- (2) Element Form(s)
- (3) Root Cause Analysis and Improvement Form(s)
- (4) Significant Disproportionality Comprehensive Coordinated Early Intervening Services (CCEIS) plan and related forms (if applicable)
- (5) Record Review Data Sheet (if applicable)

The SEP is due to SELPA by November 2, 2020 for revision and review with a due date to CDE by December 15, 2020.

**Summary of Previous Action**

None

**Recommendation**

Report item only; no action required.

**Links to this Agenda Item**

[SEP Overview Presentation](#)



**Annotation – Agenda Item 6.4**  
**Governing Council**  
**August 21, 2020**

**Agenda Item**

6.4     **Alternative Dispute Resolution (ADR)**

**Item Type**

Information

**Summary of Key Issues**

The SLO SELPA has developed an ADR Community of Practice with one representative from each SLO SELPA member LEA to focus on building a tiered model of support to deepen relationships and mitigate conflict. During the 2020-21 school year, the educator group will engage in professional learning and coaching in order to build capacity within districts and address needs through skill building opportunities and relationship development.

**Summary of Previous Action**

None

**Recommendation**

Report item only; no action required.

**Links to this Agenda Item**

[ADR Continuum](#)

[ADR CoP: 2020-21 Proposal](#)